



EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

CLLR TONY KINGSBURY – LEADER OF THE COUNCIL

2 TITLE OF REPORT

**AWARD OF THE PROCUREMENT FOR HOUSING (PFH) DECORATING
VOUCHER SCHEME FRAMEWORK (DECORATING CARDS) CONTRACT**

3 DECISION TAKEN

**TO AWARD THE CONTRACT FOR HOME DECORATING VOUCHER SCHEME
FRAMEWORK (DECORATING CARDS) TO B&Q.**

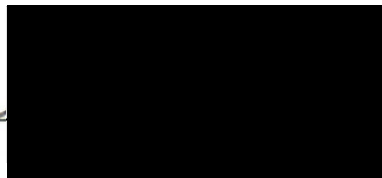
4 IF URGENT, REASONS FOR URGENCY

CONTRACT START IN SEPTEMBER

5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Tony Kingsbury

Signature



Date this decision was taken

16th August 2021

Date of circulation/publication of this decision

19 August 2021

6 EXPLANATION/BACKGROUND:

The Council is responsible for the delivery of decorations allowances to its tenants moving into void properties. The delivery of payments implemented is through the issuing of decorating cards which tenants can use to purchase decorating materials up to a pre-loaded limit.

The service is currently being provided under the B&Q business services corporate gift card scheme (direct with B&Q, no framework).

The proposed new agreement is a call-off contract, still with B&Q, but under the Procurement for Housing (PfH) Decorating Voucher Scheme framework.

Benefits:

- 13.5% rebate.
- Purchases are restricted to decorating products only.
- OJEU compliant
- PfH Quantum billing to manage all payments. Streamlines the billing process. One single monthly direct debit payment for all purchased over the month.

6.1 Legal Implications:

The Procurement has been undertaken in accordance with the councils Contract Procedure Rules and the Public Contracts Regulations 2015

Direct award in compliance with PfH framework terms & conditions

Contract length: 4 years.

6.2 Financial Implications:

WHBC annual spend is £35,000 per year, and these costs are accounted for in the Housing Revenue Account.

Our existing contract does not qualify us for the B&Q rebates scheme starting at £50,000 annual spend with a rebate rate of 2.5%.

The new PfH framework agreement offers an annual rebate of 13.5% of cards loaded. There is no minimum spend to obtain a rebate. On our existing £35,000 spend that would mean £4,725 annual savings compared to our existing set-up. That is a potential saving of £18,900 over the 4-year contract length.

6.3 Risk Implications:

None

6.4 Other Implications (including communications, security and terrorism, human resources, procurement, climate change, human rights, health and wellbeing, equality and diversity)

None directly associated with this report

6.5 Alternative options considered and reasons for their rejection (if any):

Mini competition between all suppliers under that lot.
Johnstone's Trade (PPG), Wilko Retail Ltd, Crown Paint Ltd, B&Q and Dulux
Decorating Centre.

We chose the available direct award route as we are already using B&Q and there
is a local store that tenants can use to spend their vouchers.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 Not applicable

**8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN
INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND
ANY DISPENSATIONS GRANTED**

8.1 None

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 Yes – Appendix 1

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